



PENGURUS BESAR

SURUHANJAYA PELABUHAN PULAU PINANG

PENANG PORT COMMISSION

Ref: A.403/5

Date: August 29th, 2008

To: Owners, Masters, Agents and Terminal Operators

PORT CIRCULAR NO. 2/2008

PILOTAGE EXEMPTION CERTIFICATE

The Penang Port Commission as provided by Section 70B of Penang Port Commission Act 1955 requires all vessels of 600 gross tonnage and more whilst navigating within the Compulsory Pilotage District, and all vessels of 200 gross tonnage and above berthing at Penang Port Commission wharves to be under pilotage by a licensed pilot.

Pilotage exemption may be granted to masters of vessels within the Compulsory Pilotage District for particular movements and conditions. Pursuant to issuance of Pilotage Exemption Certificate and in exercise of the powers conferred by Section 70B of Penang Port Commission Act 1955, the Penang Port Commission makes the following procedures.

1. Application

This procedure shall apply to masters of vessels seeking pilotage exemption within the Compulsory Pilotage District of the Port of Penang.

2. Interpretation

'anchorages' means designated anchoring areas as declared in Port (Penang) Rules 1953;

'Chief Marine Officer' means any officer appointed by the Commission to be in charge of the Marine Department and includes his assistants and any other officer acting under or with his authority;

'collision regulations' means regulations made under Merchant Shipping (Collision Regulations) Order 1984;

'Commission' means the Penang Port Commission established under Section 3 of the Penang Port Commission Act 1955;

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'Compulsory Pilotage District' means a pilotage district as declared by notification in the gazette PU. (B) 61 dated January 31st, 1985;

'master' includes every person, except a pilot, having for the time being the command or charge of any vessel;

'Pilot Boarding Ground' means the point where a pilot embarks or disembark a vessel for the purpose of piloting the vessel to any point as determined by the Commission;

'Pilotage Committee' means the Pilotage Committee appointed under section 70D of Penang Port Commission Act 1955;

'Port Control' means a vessel traffic management centre located at North Butterworth Container Terminal.

3. Procedures for masters of vessels seeking pilotage exemption

3.1 Pilotage exemption may be granted to masters of vessels within the Compulsory Pilotage District for the following movements:

3.1.1 Pilot Boarding Ground to anchorages;

3.1.2 Anchorages to Pilot Boarding Ground; and

3.1.3 Within the Compulsory Pilotage District.

3.2 Pilotage exemption may be granted for the following operations:

3.2.1 Operating a cruise vessel on fix itineraries;

3.2.2 Operating a passenger ferry of 200 gross tonnage and above on fix itineraries;

3.2.3 Engage in dredging, reclamation and other marine works within port limit;

3.2.4 Towing/pushing non-propelled barges of 600 gross tonnage and above; and

3.2.5 Operating a bunker vessel or water boat of 200 gross tonnage and above.

3.3 No pilotage exemption may be granted for movements to and from the Commission's wharves except to masters of bunker vessels loading bunkers and supplying bunkers to vessels at wharves via double banking.

- 3.4 Masters of vessels seeking exemption shall satisfy the following conditions:
 - 3.4.1 Complete at least 2 movements inwards and 2 movements outward under compulsory pilotage within the preceeding 6 months; and
 - 3.4.2 Posses a good knowledge of the port waters, local conditions and the port's rules and regulations.
- 3.5 Application for pilotage exemption shall be submitted by the master or his/her agent to the Commission by using prescribed form as per Appendix 1 together with copies of relevant certificates. Qualified candidates will be required to appear before the Commission for an oral examination where the master's knowledge of the port will be assessed.
- 3.6 Sucessful candidates will be granted a pilotage exemption for a period to be determined by the Commission and shall be subjected to the following conditions:
 - 3.6.1 The exemption is issued under the name of the master and the vessel he/she is in command at the time of application;
 - 3.6.2 Vessels shall be equipped with proper communication and navigational equipment as required under the SOLAS Convention;
 - 3.6.3 Vessels shall report their arrival, departure and movements within the port to Port Control on VHF Ch. 12. No vessel including pilot exempted vessels shall enter, depart or move within port waters without prior permission from Port Control;
 - 3.6.4 No vessel shall impede the safe passage of a deep draft vessel whilst navigating within the port waters;
 - 3.6.5 All vessels shall navigate at safe speed and in no case exceed 12 knots. Vessels navigating within 300 metres of wharves or other mooring structures shall not exceed 8 knots;
 - 3.6.6 The use of auto pilot is strictly prohibited whilst navigating within the port waters;
 - 3.6.7 The master shall comply with all rules, regulations, notices, directives and instructions that are applicable for safe navigation; and

3.6.8 The Commission reserves the right withdraw the exemption at any time without any notice or reason.

This procedure is effective with immediate effect.

Please be guided accordingly, thank you.

Yours sincerely



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Penang Port Commission

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APPLICATION FOR A PILOTAGE EXEMPTION CERTIFICATE

Current certificate no: PE _____ Valid until: _____ (if any)

Note:

- complete this form if the master to be transferred to other vessel or for applying renewal. (please attach a copy of movement record)
- new application shall be submitted if the certificate had been expired for more than 6 months or there has been no movement for the past 6 months. (please attach a copy of movement record).

Passport size photo
(for new application)

PART 1: Master's particulars

Name: Capt.		
Address:		
Date of birth:	Age:	Sex: Male/Female
Passport/NRIC No:	Nationality:	
Grade of Certificate of Competency and details of all endorsements: (please attach a copy)		
Issued by:		
Number of certificate:		
Date of original issue and date of revalidation:		

PART 2: Vessel's particulars

Name of vessel:		Type of vessel:
IMO No:	MMSI No:	Year built:
Port of registry:	Call sign:	Class:
Owner/operator:		
Agent:		
Insurance underwriter:	H&M: (please attach a copy)	
	P&I Club: (please attach a copy)	
LOA:	Breadth:	Summer draft:
Gross tonnage:	Net tonnage:	Displacement:
Total complement:	Passengers:	Service speed:
Main engine:		Propulsion:
Bow thrusters:		Stern thrusters:
Compass:		RADAR/ARPA:
Echo sounder:		GPS:
VHF:	AIS:	Class A/B
Do you keep updated navigational charts BA3732 and BA1366 onboard? Yes/No		
Do you equipped with an Integrated Bridge System and Dynamic Positioning? Yes/No		

Please state reasons for seeking exemption:

- () Operating a cruise vessel on fix itineraries
- () Operating a passenger ferry of 200 gross tonnage and above on fix itineraries
- () Engage in dredging, reclamation and other marine works within port limit
- () Towing/pushing non-propelled barges of 600 gross tonnage and above
- () Operating a bunker vessel or water boat of 200 gross tonnage and above

Working area/route:

List of vessel's statutory certificates: (please attach a copy)

Certificate of Registry

Certificate of Classification – issued by: valid until:

International Load Line Certificate – issued by: valid until:

Cargo/Passenger Ship Safety Certificate – issued by: valid until:

Safe manning certificate – issued by: valid until:

PART 3: Declaration and deed of indemnity

We hereby certify that all entries in this form are true and correct. We agree to be bound by the conditions as stipulated in the certificate. We will indemnify and save harmless the Commission from and against all claims, losses, damages, judgments, costs, expenses, actions and other proceedings made, sustained, brought, prosecuted or threatened to be brought or prosecuted that are based upon, occasioned by or attributed to any bodily injury to or death of a person or damage to or loss of property caused by a negligent act.

Master

Name: _____

for Owner/Operator/Agent

Company's name: _____

Address: _____

Official stamp:

Date: _____

Official stamp:

Date: _____

PART 4: Movements record under Compulsory Pilotage (unless otherwise specified, this part shall be completed by a Licensed Pilot for new application only)

Inbound movement

Date	Time	From	To	Pilot

Observation:

Outbound movement

Date	Time	From	To	Pilot

Observation:

PART 5: Assessment and recommendation (to be completed by the Chief Marine Officer)

The master's experience determined by their ability to demonstrate detailed local knowledge, with particular reference to:

- () Pilotage District and Harbour Limit.
- () navigation, reporting and emergency response procedures.
- () coastal features.
- () name of the channels and fairway including those available in emergency.
- () the names of anchorages, their position, use and limitations.
- () restricted areas and zones.
- () general direction of tidal streams.
- () passage planning and critical areas of navigation.
- () traffic movement and patterns.
- () the names and characteristics of lights, their ranges and arcs of visibility.
- () the names of channel reaches, headlands, points and shoals in the area.
- () the depths of water throughout the area.
- () clearing marks for shoals and points visually by day or night by radar.
- () significant radar patterns of aids to navigation and the use of parallel indexing.

Name of assessor: _____ Date: _____ Time: _____

Method of assessment: practical assessment/oral examination/simulation

Observation: _____

Recommendation:

Signature of assessor

PART 6: Approval

The above application is hereby approved and exemption granted for the abovenamed master to navigate his/her abovenamed vessel within Compulsory Pilotage District without having to engage a Licensed Pilot for a period as stipulated below and in accordance to the terms and conditions as stipulated in the Pilotage Exemption Certificate.

*Chairman
Pilotage Committee
Penang Port Commission*

Date

PART 7: For office use only

Certificate No: PE _____ Effective date: _____ Valid until: _____

Additional conditions (if any): _____

Note: please tick (☒) where appropriate.